



Seaward Property Management

APPLICATION CHECKLIST

In order to expedite your application for the unit you desire we will need the following items from ALL household members ages 18 and older. Should you have any questions please contact the office.

_____ Completed applications from all adults in the household 18 years and older. Applications that are not complete will be returned.

_____ All Applicants must bring a valid ID and Social Security card.

_____ All Applicants must show proof of income. If employed, the Applicant must bring the last three consecutive pay stubs. If self employed, the Applicant must bring the last two years of tax returns (1040). All other income verification questions please speak with the Portfolio Manager.

_____ If the Applicant is applying with a pet, they must include a current photo, shot records (dogs/cats) and proof of Renters Insurance. Aquariums under 10 gallons will not need proof of Renters Insurance. (Pet rent may apply depending on the unit agreement)

_____ Each adult Applicant will need a Credit Check and Back Ground Check fee of \$25.00. This amount may be paid in personal check, money order, bank check, and cash (must be exact amount).

Thank you for choosing Seaward Property Management for your new rental home. Please feel free to contact us should you have any questions.

Michele Shelton, Portfolio Manager
Seaward Property Management
298 S. Seaward Ave. Ventura Ca. 93003
805-626-4100
805-648-5584 fax
info@seawardpm.com

seawardpm.com